Self-Disclosure Form

|  |  |
| --- | --- |
| Role Applied For |  |
| Title & Surname |  |
| Forename(s) |  |
| Former Surname(s) *(if applicable)* |  |
| Permanent Address |  |
| Telephone Number(s) |  |
| Email Address |  |
| Date of Birth |  |

Criminal Record Declaration

|  |  |
| --- | --- |
| As any work with Music for Life involves school interaction and access to children, disclosures covered by the Rehabilitation of Offenders Act 1974 as being ‘spent’, this does not apply for school work, and most applications with Music for Life fall under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975. We therefore require all convictions to be disclosed, spent and unspent. Further information can be found on the DBS (Disclosure and Barring Service) website: [www.gov.uk/dbs](http://www.gov.uk/dbs)  You are therefore required to declare all unspent convictions and conditional cautions, along with all spent convictions and adult cautions that are not protected (for example, eligible to be filtered). | |
| Do you have any unspent conditional cautions or convictions in the UK or overseas? | Yes  No |
| If yes, please provide further information: | |
| Do you have any spent adult cautions (simple or conditional) or convictions in the UK or overseas that are not protected as defined by the Rehabilitation of Offenders Act 1974 in England, Scotland and Wales or the Rehabilitation of Offenders (Northern Ireland) Order 1978? | Yes  No |
| If yes, please provide further information: | |

|  |  |
| --- | --- |
| This role requires an enhanced with barred list check. It is a criminal offence to apply for, or accept a position working with children if you have been barred from/listed as unsuitable to engage in work with children. | |
| Are you included on the list of people barred from/listed as unsuitable to engage in regulated activity/work with children? | Yes  No |
| If yes, please provide further information: | |
| If you are not currently barred from working with children, have you been referred to the Disclosure and Baring Service (DBS) or Disclosure Scotland for consideration to be added to one of the lists? | Yes  No |
| If yes, please provide further information: | |

|  |  |
| --- | --- |
| Conduct Declaration | |
| Have you ever been known to any children’s services department or police as being a risk, or potential risk to children? | Yes  No |
| If yes, please provide further information: | |
| Have you ever been dismissed for misconduct from any paid or voluntary position previously held by you? | Yes  No |
| If yes, please provide further information: | |
| Have you ever been under investigation for, or subject to any disciplinary sanctions in relation to your conduct at the time of your employment? | Yes  No |
| If yes, please provide further information: | |

|  |  |  |
| --- | --- | --- |
| Confirmation of Declaration | | |
| I agree that the information provided here may be processed in connection with recruitment purposes and I understand that an offer of employment may be withdrawn, or disciplinary action may be taken if information is not disclosed by me and subsequently come to Music for Life’s attention. | | Yes  No |
| I agree to inform Music for Life within 24 hours if I am subsequently investigated by any agency or organisation in relation to concerns about my behaviour towards children or young people. | | Yes  No |
| I understand that the information contained on this form, the results of the DBS and information supplied by third partied may be supplied by Music for Life to other persons or organisations in circumstances where this is considered necessary to safeguard children. | | Yes  No |
| By signing below, I confirm that the information I have provided on this form is accurate. I understand that this information will not necessarily prevent me from being employed or appointed to the role above, and that I will be given an opportunity to discuss any concerns before a final decision on my suitability for the role is reached. | | Yes  No |
| Signature of Candidate |  | |
| Print Name |  | |
| Date |  | |



**Dan Gooch-Peters**

**Managing Director, Music for Life**